



Recycling – it starts with you!

Recycling is good corporate citizenship. Every ton of paper recycled saves 3.3 cubic yards of landfill space. Currently more paper is recovered for recycling, than landfilled. A typical business generates about 1.7 pounds of material per employee per day, much of it recyclable, high-grade paper.

Did you know?

You can put the following items in with the paper recycling: envelopes with clear windows, paper with staples, color paper, post-it notes, manila file folders and notebook paper. There are a few items that can not be co-mingled with paper recycling. The wrapping around a paper ream is not recyclable because it has plastic coating to protect the paper from moisture. Also, if food is found in a bag of recycled paper, the whole bag is considered contaminated and is thrown out.

Here are some simple facts:

- Recycling one tone of paper saves 17 trees
- Recycling office paper can eliminate 30-70 percent of the material from your garbage.
- Two weeks of daily newspapers equals one full-grown tree.
- More trees mean less carbon dioxide in the air and more oxygen, helping to reduce the pollution that causes such things as the green house effect.
- We recycle cardboard! Just place a trash sticker on any cardboard item and the cleaning crew will take it each evening.